

**Minutes of Board Meeting,
Leesville Lake Association, May 9, 2019, Altavista Train Station**

Call to order: President, Dave Rives called the Board meeting to order.

Present: Richard Beaton, J. W. Burton, Gerry Caprario, Tony Capuco, Phyllis, Garlick, Mary Loiselle, Frank Podrebarac, Dave Rives, Dannie Smith, Tracy Pauley, Chip Zimmerman

Absent: No Board Members were absent.

Members: Joe Humphrey

Quorum: Yes

Agenda: D. Rives asked for a motion to approve the agenda as written for the May 9, 2019 LLA Board meeting.

Motion: *Tracy made a motion to approve the agenda. Frank seconded. All approved.*

Minutes: D. Rives asked for a motion to approve the minutes from the General Members meeting April 13, 2019.

Motion: *Tracy made a motion to approve the minutes from the General Members meeting as presented. Gerry seconded. All approved.*

D. Rives asked for a motion to approve the minutes from the Board meeting April 13, 2019.

Motion: *Tracy made a motion to approve the minutes from the Board meeting as presented. Dannie seconded. All approved.*

Treasurers Report: Mary emailed the monthly report for the period of 4/1/19 to 4/30/19 to the Board members. She asked that the Board members look over the list of members invoiced last year for any discrepancies as she is preparing to print invoices for this year and distribute at the annual meeting. Mary established tax exempt accounts for Walmart, Lowe's, and Home Depot for Board members to use if purchasing something for the LLA. A tax exempt account had already been set up at Best Buy. Gerry asked that she get a tax exempt card for English's in Altavista. The Virginia State Corporation Commission form has been filed and annual fee paid. Mary stated that LLA did not receive anything from the Fray Family Trust. Thanks to Tony for completing the application and submitting it. First National Bank, Reg Anderson, and Heron Landing HOA have sent in sponsorship for Beautification Day. The initial payment to the University of Lynchburg has been sent. Mary received a request for a donation from the Hurt Volunteer Fire Department. The Board denied that request.

Tony reported that the grant application to the AEP foundation is under consideration. A funding request to TLAC is under consideration. Tom Shahady has obtained a small grant for students to assist with the water quality testing of the Pigg River. These requests for additional funding show that LLA is pursuing funding from other sources.

Dave asked for a motion to approve the Treasurer's Report.

Motion: *Tracy made a motion to approve the Treasurer's Report as submitted. Dannie seconded. All approved.*

Committee Reports:

Executive: Dave stated that the Executive Committee met twice and reviewed the Bylaws and the policies. He reported to the Board that the Executive Committee does not believe the Articles of Incorporation need to be changed. He read the changes the Executive Committee recommends to update and asked for a motion to approve those changes.

Motion: *Gerry made a motion to accept the revision of the Bylaws as presented. Frank seconded. All approved.*

Dave stated that there are three Policies and Procedures in place on our website: A General Meeting Policy, a Financial Control Policy, and a Fixed Asset Policy. The Executive Board decided that the General Meeting Policy no longer applies and should be eliminated. The Financial Control Policy needed updating and Dave presented the updates. The Fixed Asset Policy was never written.

Dave asked for a motion to eliminate the General Meeting Policy.

Motion: *J. W. made a motion to eliminate the General Meeting Policy. Gerry seconded. All approved.*

Dave asked for a motion to accept the updates to the Financial Control Policy.

Motion: *Chip made a motion to accept the modifications to the Financial Control Policy. Tracy seconded. All approved.*

These changes will be made to the Bylaws and will be presented to the members at the annual meeting. The website will be updated.

Finance: There is no chair for the Finance Committee. As ex officio, Mary will call a meeting with some of the members to discuss forming the Finance Committee.

Nominating: Tracy reported that J. W. Burton has decided not to resign. Gerry, Tony and Tracy have agreed to serve another term. Phyllis has agreed to continue to serve as Secretary and Mary has agreed to continue to serve as Treasurer.

Beautification Day: Dannie reviewed the sponsors from previous years. It was agreed to drop Lakeside Services and Estes Signs. There has been no contact with Altavista Alarm. LVL Campground will not sponsor this year but is planning on helping onshore. J. R. Auto is not sponsoring this year. There are no new sponsors this year so far. Sherwood is checking on the dumpsters and will have them at the drop-off sites. Larry Garlick will have his tractor at Tri-County Marina if the loader there is not available. Jackson's is supplying a loader at Runaway Bay and AEP is handling the debris at Brumfield/3 pipes, whichever location is chosen. LU Serve has accepted our application. Phyllis received a response stating that anyone volunteering will get in touch with her.

Mary will send the request to AEP for their \$2,500 and is requesting that the level of the lake be brought up to 608' for that day.

Frank will send info to the Tribune, the SML Eagle, and the Altavista newspaper. He will also send out an email blast to members. Dave will notify the County officials. Phyllis will call WSET.

T-shirts have to have up-to-date sponsors on them. Bob Rankin will design and have t-shirts printed. Sherwood is ordering them.

The LLA pontoon will be used and Tony will take the lead.

Dannie had a price from Moonswiners for the annual picnic. There were several other caterers suggested. He will check with them and get back with the Board for a decision.

Communications: Frank reported that he will send out an email blast reminding members about Beautification Day, volunteering to work the tent at Uncle Billy's Day, continuing to report debris, the schedule for vessel safety checks, and filling vacancies on several of the committees.

Newsletter: Randy Weiss will continue to produce the newsletter through the end of the year.

Calendar: Phyllis stated that she has been receiving pictures and that they are being forwarded to the printer. Another meeting is being scheduled. It was suggested to get with Larry Mitchell for some pictures.

Debris: On May 2, 2019, Randy and Jim Weiss resigned as co-chairs of the Debris Committee and Jim resigned as a Board member.

Dave reported AEP's Dave Hoffman toured the lake on May 1st along with others from AEP and APCo. He met with D. Rives afterward. His observations and plans are as follows:

1. He did not like what he saw and agrees the lake is not where it should be and improvement is needed immediately. He emphasized to his team that he is personally involved and this work is a priority, therefore:
 - a. Starting next week, the dedicated APCo LVL crew will move to a 6 days per week, 10 hours a day schedule. This schedule will continue until further notice.
 - b. APCo has been instructed to work something out to get a contractor crew working asap to have two crews working on LVL. Details have not been worked out. He will let me know as things progress.
 - c. From now on the debris working crew will not participate in the surveys, others will represent APCo (likely Dave Agee). D. Hoffman wants the working crew dedicated to removing debris and not spending time on the surveys.
 - d. APCo has been instructed to get Engineering involved to determine what they need to do to increase efficiency and effectiveness. D. Rives reminded D. Hoffman that Rob indicated they were evaluating a skimmer. D. Rives shared some debris mat pictures where a skimmer might be effective.

D. Hoffman indicated he plans to return for another look in July and asked the D. Rives continue to keep him updated on how things are progressing.

D. Rives asked him to look into APCo's financial assistance for Beautification Day as Liz has been sent an email over a month ago and has not responded.

Also discussed was that FERC license calls for APCo to "...consult with the Debris Technical Review Committee and develop a procedure and schedule for monitoring and controlling debris at public swimming beaches, the project facilities (i.e., the public recreation areas maintained by the VDGIF and Appalachian Power), and other areas (e.g., coves), as appropriate. This monitoring and control program shall be in effect, at a minimum, from Memorial Day to Labor Day for purposes of removing debris on an as need basis..." D. Rives explained that this procedure and schedule has not been developed with the Debris TRC.

D. Rives stated that he is confident that D. Hoffman will push the issues in his plan.

Membership: Still open and a chairperson is desperately needed. The flyers and applications that Randy had printed are available.

Uncle Billy's Day: Chip has offered LLA again the year, to share the booth with Leesville Lake Marina. We have maps and applications to give away. Times are Friday, from 5 to 9 and Saturday from 9 to 5. Phyllis will get a sign-up prepared and sent out. Work time will be for 2 hour intervals.

Navigation: Joe stated that the materials for the buoys are being delivered Thursday and installation will begin at the earliest opportunity.

Property: Gerry presented to the Board a list of the inventoried property in Sherwood's garage. All of the old t-shirts were donated to charitable organizations.

Safety: Gerry reported that the final class this year for Boater Safety is Saturday, May 18th.

Water Quality: Per a written report, Tony stated that funding from APCo for water monitoring on LVL for the season and the initial payment to UL has been dispersed. Funding for our proposed study of the Pigg River was not settled. Funding results are listed in the Treasurer's report. Tony stated that Dr. Shahady has begun water sampling and analysis on LVL. The committee will determine what can be accomplished on the Pigg River in the absence of further funding. He will attend the ARP Water Quality Tech Review on May 23rd in Rocky Mt.

TLAC Update: Dave stated that on June 11th, he has a meeting with the chair of TLAC to discuss several items associated with funding for Leesville Lake (staff, water quality monitoring, etc).

AEP Technical Review Committee: No Update.

Old Business:

Speakers for 2019 Membership Meetings: Per Dave, the speaker for the October meeting is still pending.

LLA Pennants: Gerry had a prototype. The price he was quoted for a large pennant (12 X 18) is \$31.57 ea. plus tax. For a small pennant (10 x 15) is \$26.71 plus tax. The first run is an additional \$50. The pennant will be double sided, made of nylon, with grommets, and a reinforced tip. It was suggested he check with another company for a price and advertise it at the annual meeting to see if members are interested.

New Business: No new business.

Executive Session: Nothing for Executive Session.

Next Meeting: June 13th at the Altavista Library at 6:30.

Adjourn:

Motion: Tracy made a motion to adjourn the Board meeting. Mary seconded. All approved.

May 10, 2019 – Per an email from Dave to the Board in reference to having the Annual Meeting at Leesville Lake Marina: As of May 11, 2019, 9 out of 11 Board members replied and all were in favor of having the Annual Meeting/Picnic at the Leesville Lake Marina.