

**Minutes of Board Meeting,  
Leesville Lake Association, September 13, 2018, Altavista Library**

**Call to order:** President, Dave Rives called the meeting to order at 6:32 p.m.

**Present:** Richard Beaton, J W Burton, Gerry Caprario, Tony Capuco, Phyllis Garlick, Mary Loiselle, Tracy Pauley, Frank Podrebarac, Dave Rives, D. Smith, Jim Weiss, Chip Zimmerman.

**Quorum:** Yes

**Approval of Agenda:** D. Rives asked for a motion to approve the agenda.

**Motion:** *Tracy Pauley made a motion to approve the agenda as submitted. Gerry Caprario seconded. All approved.*

**Minutes:** D. Rives asked for a motion to approve the minutes from the August 9, 2018 Board meeting.

**Motion:** *Gerry Caprario made a motion to approve the minutes of the August meeting as submitted. Tony Capuco seconded. All approved.*

**Treasurer's Report:** Mary Loiselle emailed Treasurer's reports to the Board. As no one had any adjustments to the 2018/2019 budget, Mary stated that she made some adjustments, such as, \$50 for "No Wake" signs. Funds for the repair of buoys at Old Woman's Creek will come out of Navigational Aids. J. Weiss questioned having the fiscal year changed on the reports. Mary is checking on getting that corrected. There were 299 invoices billed for dues. Mary added six (6) from Heron Landing and found two (2) more that were missed. There have been 10 new members join online. Two of those still have to pay and she will invoice them. After invoicing, 205 people have paid. \$5,521 has been received for dues and renewals. \$385 has been received for donations. Mary will file the taxes for the 2018 year. In the past, the Association has not paid for an audit as it has been an internal audit prepared by CPA Julie Moore, who did not charge. An action item was entered to have Mary research having an external audit prepared.

**Motion:** *T. Pauley made the motion to approve the Treasurer's Report as submitted. F. Podrebarac seconded. All approved.*

**Committee Reports:**

**Executive:** No report.

**Finance:** To be discussed under Executive Session.

**Nominating:** No report. Tracy stated there are still no volunteers for the Membership Committee or the Newsletter.

**Member Services:** There is still no chair for the Membership Committee. Frank and Mary are working on an updated membership list.

**Beautification Day:** Dannie stated there were no updates at this time. He agreed to continue to be the Chair for Beautification Day. Dave reported that AEP suggested that we consider having two cleanup days and asked that the request be considered.

**Communications:** F. Podrebarac is setting up a new email for Tracy's daughter, Kelly, who has helped with the website, enabling her to work on the website. In order to post the meetings and events, Tracy suggested scanning the calendar and posting it on the website.

Dave asked that the Communication Committee submit a proposal to the Board about the website at the November meeting.

Frank stated that he has access to the Facebook account but does not have the experience to keep it updated. In reference to the Newsletter, an editor is still needed as Barb is stepping down the end of the year. He will try and keep it going until an editor is appointed. The newsletter should be out the first week in October. The only committees to submit articles were the Debris Committee and Water Quality. Frank is establishing emails for the committees and the Executive Board. They will be on the website and tied to individual email addresses. He will be contacting each member as there is a short process where he will need to be in contact with each one by phone and online. Frank did not have any update about the calendar.

The new General Meeting dates which will be on Saturdays are on the 2019 calendar and Dave has already booked those with the Altavista Train Station. He has also reserved the Altavista Library through the end of 2018 for the Board meetings. Phyllis will reserve the Library for 2019.

**Debris:** Jim Weiss stated that the Debris Committee is receiving positive responses from residents regarding cleaner boating situations and debris is being cleared by the barge. Committee reps have been attending monthly AEP Boat Inspection Surveys giving them the opportunity to comment on what they see and make recommendations for where the crew will work throughout the month. AEP sends a monthly report containing how much debris has been removed, where the crew has worked and where they are expecting to work the following month. At this time the request to report a summary of the number of hours and locations where the crew actually worked based on the itinerary has not been included. During the month of August 2018, AEP reported collecting 409 tons of debris out of Leesville Lake (189 tons by the AEP crew and 220 by the contractor). The Committee reported an improvement from MMs 1-6, but a massive increase from MMs 7-12 since the previous inspection. Due to the extremely shallow water between MM11 and MM13, debris gets hung up on the shoal at low water levels. It is apparent the shoal has grown over the past 5 years. The representatives questioned if AEP would need to dredge this area. The Committee and AEP will concentrate on MM7-12 in September. The AEP crew and the contractor will be working that area. The committee maintains there is not enough crew, equipment, and hours dedicated to MM7-12, or in general on the lake, to handle the load. AEP is discussing coordinating a high level water time so their equipment can reach debris that is currently difficult to reach high on the shoreline. AEP has notified the committee that they intend to have crews on the lake through year's end, depending on the weather. Due to the size of the barge it is difficult to work close to docks. Hopefully this will be in the fall when less generation is needed. The committee will continue to monitor the level of debris that may inundate the lake due to Hurricane Florence. An email report is attached.

**Membership:** No report. Membership chair still needed.

**Navigational Aids:** In Joe Humphrey's absence Gerry stated that there is better communications with Liz Purcell and per Liz, it is not necessary to go through AEP for the approval of the Hazard markers. Tracy will email a copy of the TLAC report to Joe.

**Property:** No Report.

**Safety:** G. Caprario stated that all of the dates for vessel checks and Boating classes have been turned in for the calendar and the reservations at the Altavista Train Station for the Safe Boaters classes for 2019

have been made. He reported that the No Wake buoys for Old Woman's Creek are ready to be reinstalled.

**Water Quality:** T. Capuco stated that no data from the latest sampling has been received but has been tested. The Water Quality Committee is done with their sampling for this year. He will be taking the last Pigg River sampling the end of this week. Tony stated he had been asked to make a report to TLAC. He will make the report at TLAC's November meeting as he should have results of the latest data by then.

**TLAC Update:** Tracy stated that SML reported they had collected 23 tons of debris at their Beautification Day. He reported that after sending several emails to communicate the frustration surrounding the approval of the Shoal Markers, TLAC will forward the application for the markers to DGIF and the Coast Guard. A check for \$150, made out to Bedford County, is needed. Tracy gave a copy of TLAC's budget for Leesville Lake to Dave for his review.

**Motion: Jim Weiss made a motion to send a check for \$150, made to Bedford, to TLAC for the application fee for the three Shoal Markers. Frank Podrebarac seconded. All approved.**

#### **Old Business: TLAC Representative**

Tracy Pauly recommended for the TLAC Representative be nominated and elected at the General Meeting in October. This would give a general member, who would like to be the TLAC Rep. and a Board member, to be nominated. Since TLAC's year starts in January and the representative has to be approved at that time, nominating and electing a representative earlier results in the representative having to be approved twice.

**Motion: Jim Weiss made a motion to nominate and elect the Leesville Lake TLAC Representative at the October General Meeting. Mary Loiselle seconded. All approved.**

Tony Capuco asked about the request for an honorary membership to the Leesville Lake Association to be presented to Mike Lobue. Dave Rives asked for someone to take the lead in putting together a process for requesting honorary memberships to be awarded. Tony agreed to take the lead. Dave will send a letter to Tom Shahady informing him of his honorary membership.

Chip Zimmerman reported that the registration is on the pontoon and has passed the vessel check.

#### **New Business:**

Tony Capuco proposed that a donation be made to hospice, in memory of Joe's wife, Linda, who recently passed.

**Motion: Tony Capuco made a motion to send \$75 to Hospice of Charles County in memory of Linda Humphrey. Chip Zimmerman seconded. All approved.**

Tony Capuco stated that he wanted to address the topic of prayer at the Annual Meeting and using the name of Jesus Christ.

**Motion: Jim Weiss made a motion to have a moment of silence before the Annual Meeting meal. Gerry Caprario seconded. 8 yays, 4 nays. Motion approved.**

#### **Executive Session:**

Dave Rives stated that he added this item to the agenda for purposes when general members may attend a Board meeting and issues may need to be discussed within the Board only.

Dave stated that the Association needs to have a Finance Committee. There is a Finance Committee listed in the Bylaws and states that the Chair cannot be the Treasurer. He feels that this needs to be discussed and possibly amended. He asks that Board members check their terms on the roster to make sure they are correct. He feels there are too many term expiring in 2019.

**Adjournment :**

***Motion: The motion to adjourn was made by T. Pauley and seconded by Jim Weiss. All approved.***

The next meeting will be a General Meeting on Saturday, October 13, 2018 at the Altavista Train Station at 10:30 a.m.