

**Minutes of Board Meeting,
Leesville Lake Association, October 13, 2018, Altavista Train Station**

Call to order: After the General Members meeting, President, Dave Rives called the Board meeting to order.

Present: Richard Beaton, J. W. Burton, Phyllis, Garlick, Tracy Pauley, Dave Rives, Jim Weiss, and Chip Zimmerman

Absent: Tony Capuco, Gerry Caprario, Mary Loiselle, Frank Podrebarac, Dannie Smith

Quorum: Yes

Agenda: D. Rives asked for a motion to approve the agenda as written for the October 13, 2018 LVLA Board meeting.

Motion: *T. Pauley made a motion to approve the agenda. Jim Weiss seconded. All approved.*

Minutes: D. Rives asked for a motion to approve the minutes from the September 13, 2018 Board meeting.

Motion: *Tracy made a motion to approve the minutes from the September 13, 2018 Board meeting as presented. Jim Weiss seconded. All approved.*

Treasurer's Report: In Mary's absence, Dave reported from an email sent by Mary for the Board meeting.

1. After a conversation with POC at APLOS, our financial software, the FY must stay as 2018. It cannot be change to 2019. It will continue to be called FY 18/19.
2. The Bulk mail account was adjusted to reflect the actual total of the account.
3. Per the financial software company, several methods to make updating membership info easier is being tried by Mary.
4. The balance sheet shows that we have a negative balance in the Water Quality Fund. In 2016 a transfer of \$26,000 was made from this account to the general fund when there was not \$26,000 in that account. After bringing this to the Board's attention it was determined that the money was from sent by AEP to go towards paying Lynchburg University for that year's water quality study. The motion is listed below.
5. Per the Board's request for Mary to get prices for an external audit, she reported that H&R Block responded with a positive answer. They will charge \$200 to audit books for last fiscal year. Mary asked them for a quote to complete our taxes for this year. She has attempted to follow last year's example with the software but not understanding the way the taxes were done the way they were. She suggests having them done by someone who knows what they are doing and who is able to explain how they should be done. The \$500 expense was removed from this year's budget as it was not used last year. She will check on a price for having the taxes done and bring it to the Board for approval. The motion is listed below.
6. Mary received a request for a donation to the Altavista Habitat for Humanity. The Board denied the request.
7. The \$150 check to Bedford County/TLAC for navigational aids was cashed.

Motion: *J.W. Burton made the motion to zero out the negative balance in the Water Quality fund and make the appropriate adjustments to show a balanced budget. Tracy Pauley seconded. All approved.*

Motion: *J.W. Burton made a motion to approve \$200 for an external audit of the 2018/2019 fiscal year and up to \$700 for an external audit and 2018 tax preparation. Tracy Pauley seconded. All approved by show of hands.*

Motion: *Tracy Pauley made a motion to approve the Treasurer's Report as submitted. Richard Beaton seconded. All approved.*

Committee Reports:

Executive: No executive report

Finance: Dave stated that this committee is still open.

Nominating: No report per T. Pauley.

Beautification Day: No report in Dannie Smith's absence.

Communications: No report in Frank Podrebarac's absence.

- a. Newsletter: An editor for the newsletter is needed by the end of the year.
- b. Calendar: Sherrie Beard will not be putting the calendar together for the 2020 year.

Debris: Finalized reporting of debris

AEP has not addressed with us any intent to fix the problems on the Pigg River.

AEP is required to notify LVLA and the Debris committee of any evaluations of any changes.

There is a meeting on 11/23/18.

Membership: Still open and a chair is desperately needed.

Property: No report per Sherwood Zimmerman.

TLAC Update: Tracy stated that a copy of the minutes needs to be sent to the Pittsylvania County Administrator that verifies Dave was voted as the 2019 TLAC representative. This will assure that the election will be on the November agenda for an approval by the Pittsylvania Board of Supervisors.

AEP Technical Review Committee: No report.

Old Business: Honorary Membership Criteria – There is no update in Tony Capuco's absence.

Dave reported that he sent a letter to Tom Shahady notifying him of his honorary membership to Leesville Lake Association. A copy is attached to the minutes.

New Business: No New Business

Action Items:

1. Continue with the Calendar
2. Editor for the Newsletter

Comments:

J. W. Burton asked that the problem with the silt build-up be brought to the attention of AEP.

Dave stated that he will not be at the November 8th meeting and asked Tracy to preside in his absence.

Adjourn:

Motion: Richard Beaton made a motion to adjourn the Board meeting. Tracy Pauley seconded. All approved.

Next Board meeting will be November 8, 2018 at the Altavista Library at 6:30 p.m.